



KENTUCKY BOARD OF
LICENSURE FOR OCCUPATIONAL THERAPY
Board Meeting Agenda
June 11, 2026, at 1:00 p.m. ET
Via Teams / 500 Mero Street, Frankfort, KY 40601

A regular Board Meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Department of Professional Licensing, 500 Mero St, Frankfort, KY 40601, in The Mayo-Underwood Building, Room 247 CE and via Teams on June 11, 2026, at 1:00 p.m. ET.

MEMBERS' PRESENT

Jill Phelps, Chair
Scott DeBurger, Vice Chair
Hugh Stroth, Secretary
Dr. Thomas Miller
Andrea Brandon
Lindsey Jones
Sara Santo

MEMBERS ABSENT

DEPARTMENT OF PROFESSIONAL LICENSING

Gabe Dent, Administrative Supervisor
Miranda Guarnieri, Board Specialist Senior
Jenna Wells, Administrative Specialist Senior
Joseph Carey, Intern for DPL

LEGAL COUNSEL

Lilly Coiner, Board Counsel
Bonnie Potter, Board Counsel

GUESTS

Karissa Herrera

CALL TO ORDER

Jill Phelps, Board Chair, called the meeting to order at 1:01 p.m. ET.

MINUTES

A motion was made to approve the meeting minutes from May 14, 2026, with a name correction. The motion was seconded by Scott DeBurger and the motion carried.

FINANCIAL REPORT

The Board reviewed the May 2026 financial report and did not have questions or concerns at this time.

DPL REPORT

Gabe Dent spoke on behalf of Commissioner Lawson. There was not any news to report.

BOARD ATTORNEY'S REPORT

Lilly Coiner will be leaving as our Counsel. We have a new Board Counsel, Bonnie Potter.

COMPACT COMMISSION UPDATE

More states have joined the OTCC.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

- Licensure Report - The Board reviewed the licensure report and had no questions or concerns. The number of licensees increased for this month's report.
- A motion was made by Thomas Miller for Jill Phelps to attend the NBCOT State Regulatory Leadership Forum. The motion was seconded by Sara Santo, and the motion was carried.
- A motion was made by Scott DeBurger to have our compact fees \$20 greater than our current application and renewal fees. The motion was seconded by Hugh Stroth and the motion carried.
- A motion was made by Jill Phelps to put a notice on the website regarding background checks for applicants. The motion was seconded by Thomas Miller and the motion carried.

APPLICATIONS REVIEW

A motion was made by Thomas Miller to approve all CEUs and applications. The motion was seconded by Andrea Brandon and the motion carried.

COMPLAINTS COMMITTEE REPORT

The Complaints Committee did not meet this month.

REPORT ASSIGNMENTS FOR NEXT MEETING

July 9, 2026 – No assignments.

APPROVAL OF TRAVEL AND PER DIEM

A motion was made by Hugh Stroth to approve travel and per diem and was seconded by Thomas Miller. The motion carried.

ADJOURNMENT

A motion was made at 1:25 p.m. ET by Jill Phelps to adjourn the meeting and Sara Santo seconded the motion. The motion carried and the meeting was adjourned.

Rhonda Jill Phelps

KBLOT Board Chair